TV ONE

INTERNSHIP INFORMATION & APPLICATION

Instructions and Eligibility Requirements

Interns at TV One receive hands-on education and training in the planning, coordination, and execution of a cable television network. Participants learn the day-to-day operations of programming, marketing, sales, digital media, finance, legal, human resources or network operations. Our interns have a passion for the broadcast industry and are committed to their career development.

To be eligible for the TV One Internship Program, candidates must meet all of the following requirements:

- ❑ Age 18 or older
- ❑ Active full-time or part-time student at an accredited college or university
- ❑ Receive college or university credit for internship program participation
- ❑ Minimum 2.5 GPA or higher
- ❑ Participation in full length of internship program (6-10 weeks and or minimum hours as required by school)

Application Packet

Internship candidates must submit the following for consideration:

- Internship Application form
- Well-written 300 word typed essay illustrating why you want to join the internship program, your career goals and what you expect to gain from the internship
- Official transcript
- Official letter from your school verifying your ability to receive academic credit upon completion of the internship—must be printed on official school letterhead
- Two (2) letters of recommendation (originals)
- Current resume

Mail to:
TV One
Human Resources Department
Attn: Internship Coordinator
1010 Wayne Ave.
Suite 1000
Silver Spring, MD 20910

~Incomplete applications will not be considered~

Internship Application Form

Area of Internship Interest(s):

(Select a minimum of two areas of interest 1,2)

☐ Programming
(Silver Spring, MD)

☐ Marketing & Creative Services
(Silver Spring, MD)

☐ Content Distribution & Marketing
(Silver Spring, MD)

☐ Digital Media
(Silver Spring, MD)

☐ Finance
(Silver Spring, MD)

☐ Legal
(Silver Spring, MD)

☐ Human Resources
(Silver Spring, MD)

☐ Network Operations
(Silver Spring, MD)

☐ Public Relations
(Silver Spring, MD)

Name: _____
    Last   First   Middle Initial

Address (*street, city, state, zip*): _____

Phone Number: (_____) _____-_____   **Email**: _____

School/University: _____ **Expected Graduation Year**: _____

Undergraduate Academic Level: ☐ Sophomore   ☐ Junior   ☐ Senior

Academic Major: _____   **GPA:**

_____

Department Awarding Credits: _____ **Number of Credits:**

Applicant Signature: _____ **Date**: _____